

**Santa Fe Springs Chamber/League Youth Enrichment Fund**  
**YEF Board Meeting Minutes**  
**October 14, 2020**

The Santa Fe Springs Chamber/League Youth Enrichment Fund Board of Directors met on October 14, 2020, 1:00pm, via a Zoom conference call due to COVID-19 restrictions.

**Call to Order:**

The Santa Fe Springs Chamber/League Youth Enrichment Fund Board of Directors meeting was called to order by CEO Kathie Fink at 1:05pm.

**Present:**

Chamber President-Elect Randall Courtney (DDWerks)  
Treasurer Liz Buckingham (Friendly Hills Bank)  
Kathie Fink (CEO, SFS Chamber)  
Directors:  
Debbie Baker (Simpson Advertising, Inc.)  
Ray Cruz (City Manager, City of SFS)  
Mike Foley (Cushman & Wakefield of California)  
Paul Hesse (Penta Pacific Properties)  
Patricia Kotze (Compliance Training Group)  
Rick Landis (SFS Swap Meet)  
Wendy Meador-Kunert (Tangram Interiors)  
Bill Rounds (Councilmember, City of Santa Fe Springs)  
Tom Summerfield (Cascade Pump)  
Sharon Wu (Roquemore, Pringle & Moore)  
Youth Services Coordinator Sue Grana  
Administrative Specialist Mari Castellanos

**Absent:**

Chamber President Daniel O'Marah (Starbucks)  
V.P. Public Affairs Jay Sarno (CJ Concrete Construction)  
V.P. Member Services Daniel J. McMillan (Stifel)  
V.P. YEF Lisa Boyajian (Ansa Insurance Services)  
Darryl Blunk (Apffels Coffee)  
YEF President Susan Crowell (HealthFirst Medical Group)  
Joanne Klemm (Comet Employment Agency)  
Fred Latham (Retired SFS City Manager)  
Moshe Sassover (Golden Springs Development Co.)  
Mickey Shubin (Serv-Wel Disposal & Recycling)  
Bill Struett (Triangle Distributing Co.)

**Approval of Minutes:**

Kathie Fink asked for a motion to approve the meeting minutes of August 12, 2020 which were emailed out.

***A motion to approve the minutes was made by Debbie Baker, seconded by Sharon Wu and passed unanimously. The minutes were approved as presented.***

### **Financial Reports:**

Treasurer Buckingham presented the 2019-2020 year-end financials which were emailed to all Board Members.

Treasurer Buckingham presented the 2020-2021 budget. Although this had been previously approved at the August meeting, the accountant had made some minor bookkeeping changes which Liz explained and then asked for it to be re-approved.

Treasurer Buckingham presented the September 2020 financials along with the Cash Position Statement

***Kathie Fink requested a motion to approve all financials. A motion was made by Wendy Meador-Kunert, seconded by Mike Foley and passed unanimously.***

### **Committee Briefings:**

#### "Non-Event" results:

Mike Foley reported that as of September 23, 2020, the net income from the "Non-Event" was \$39,660.87. He thanked Fred Latham who was so instrumental in reaching out to the sponsors.

There was discussion on ways to improve a virtual event in the future:

- We need to make it easier to donate – our current website is not user friendly for this usage
- Include options/benefits for small sponsors and raffle
- Start earlier so we can include a silent auction
- Possibly use an app to make donations

### **Action Items:**

#### YEF Video:

Darryl Blunk introduced the completed YEF video and the Board Members viewed it online. Afterwards, the Board discussed ways to use the video and instructed staff to follow through:

- Put on YEF website
- Email video to all donors
- Send out constant contact to all Chamber members
- Show at City Council meeting
- Put in newspaper with link
- YEF Video:

#### Measure AA:

Per the request of the Whittier Union High School District, Patricia Kotze presented information regarding Measure AA which will update all buildings, lighting and computer labs.

***Debbie Baker moved that the YEF support Measure AA, Mike Foley seconded the motion and it passed unanimously.***

### **Adjourn:**

Kathie Fink adjourned the Zoom meeting at 2:00 p.m.

Respectfully Submitted,  
Sue Grana, Youth Services Coordinator